

**COMMONWEALTH OF KENTUCKY
PERSONNEL BOARD
REQUEST TO INSPECT OR COPY PUBLIC RECORDS
OPEN RECORDS REQUEST**

TO: CUSTODIAN OF RECORDS

DATE: _____

I request to inspect and/or copy the following documents or DVDs listed below:

Copies will be billed at \$0.10 per page plus postage. If documents are to be mailed, payment may be made by personal check or money order made payable to the Kentucky State Treasurer and mailed to the Personnel Board, 1025 Capital Center Drive, Suite 105, Frankfort, KY 40601. Cash payment may be made if documents are picked up.

Signature

Printed Name

Organization/Address

Daytime Phone Number

E-mail Address

DISPOSITION

- Request Granted Request granted in part Request denied
 Request deferred (lacks specificity) Records not found

For Office Use only:

___ copies at \$0.10 per page = \$ _____
Postage \$ _____
Total: \$ _____

Signature

Date

KRS 61.878(1)(a) exempts records containing information of a personal nature where the public disclosure thereof would constitute a clearly unwarranted invasion of privacy. Any information of a strictly personal nature will be redacted from any document containing such information as per KRS 61.787(4).