

Amazon Chime User Guide

Prerequisite

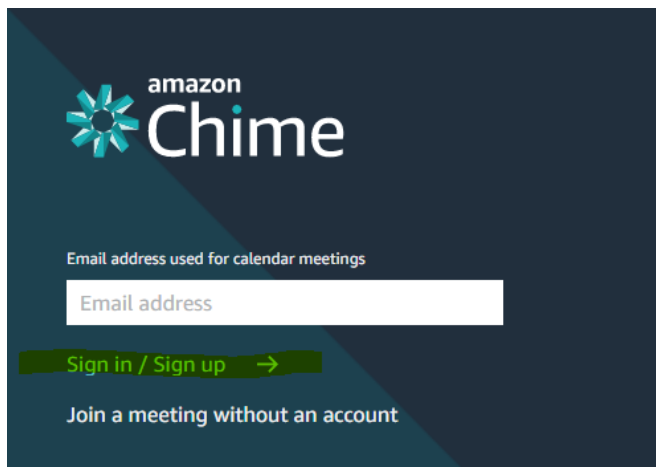
In order to participate, you must have a camera-equipped device and be visible to other members and the general public throughout the meeting. This will require:

- A computer (desktop, laptop, tablet) with a standard internet browser software (such as Internet Explorer, Safari, Chrome, etc.), a web-cam, and internet access
- A mobile phone with internet access, a camera, and internet access

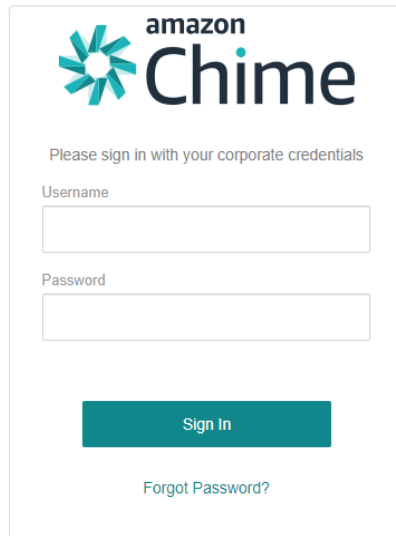
1. Download and install Amazon Chime.



2. Launch the app and choose Sign in / Sign up and enter your work email address.

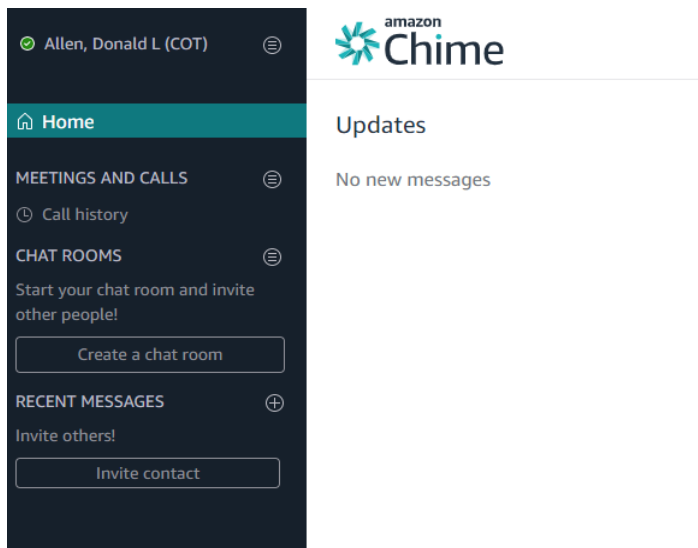


3. Login with your state user account. Ex: john.doe. If the first and last name don't work, use Domain\username.

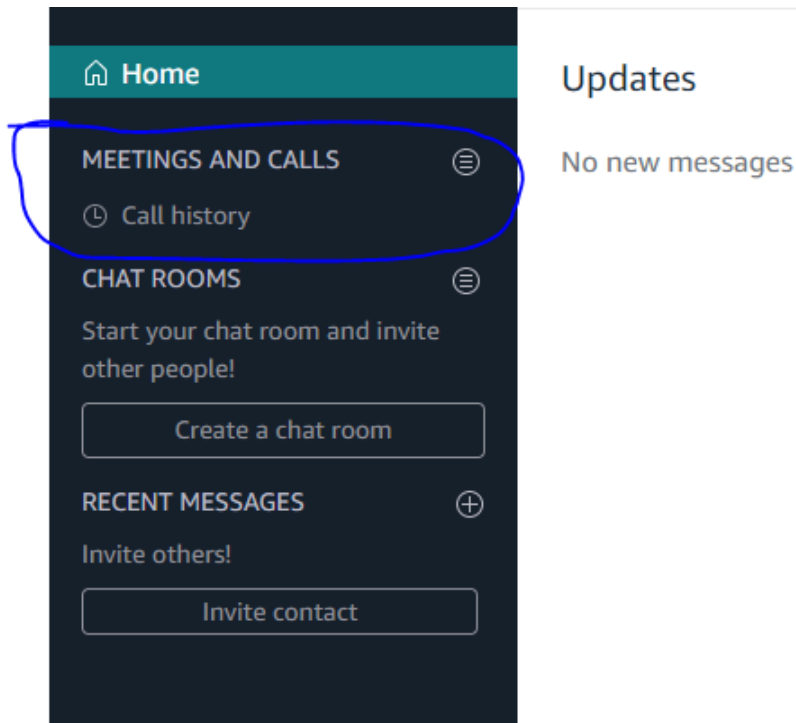


The image shows the Amazon Chime login interface. At the top left is the Amazon Chime logo, consisting of a teal gear-like icon and the text "amazon Chime". Below the logo, the text "Please sign in with your corporate credentials" is displayed. There are two input fields: "Username" and "Password". Below the password field is a teal "Sign In" button. At the bottom, there is a link for "Forgot Password?".

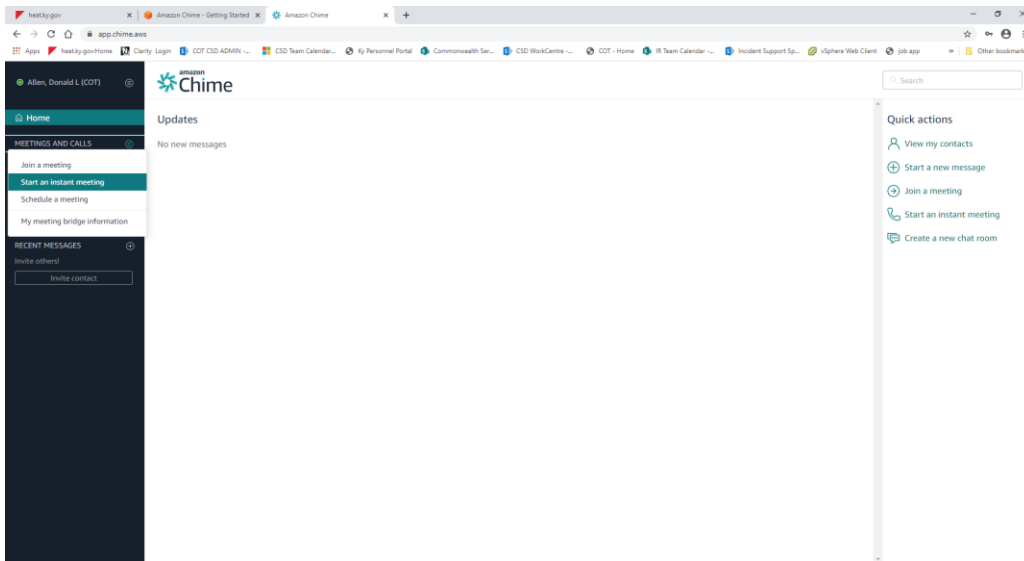
4. You will see the home screen.



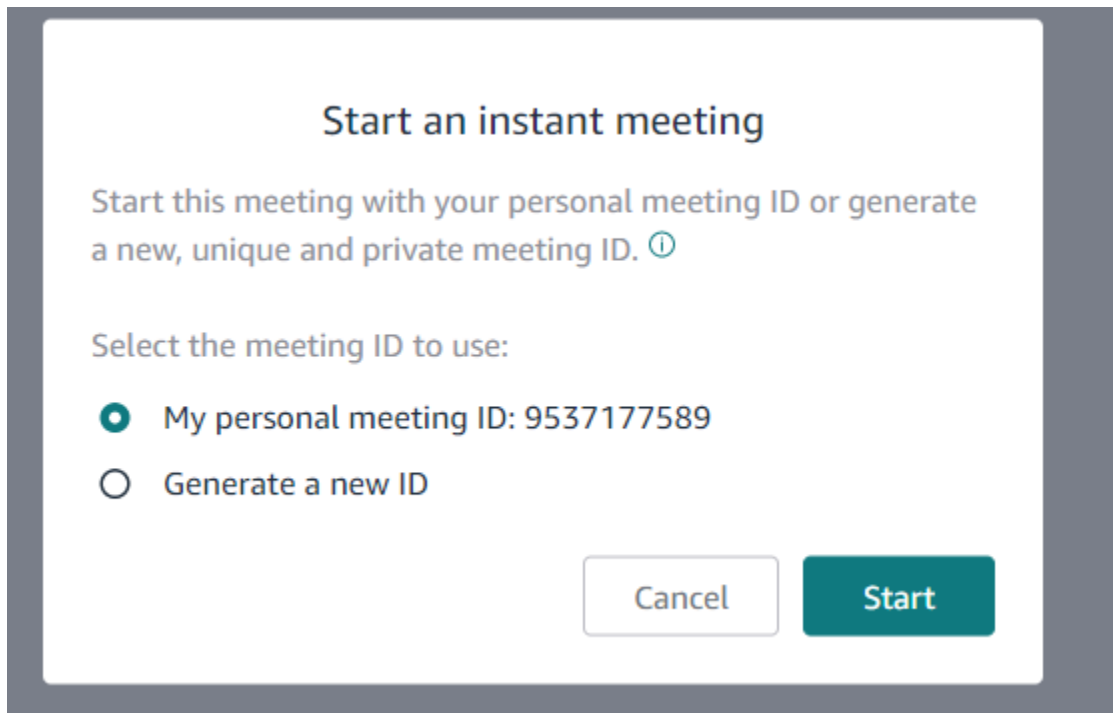
5. Select Meetings and Calls



6. Select "Start an instant Meeting"



7. Select "My personal meeting ID" or Generate a new ID and click "Start"



The image shows a dialog box titled "Start an instant meeting". The text inside the dialog box reads: "Start this meeting with your personal meeting ID or generate a new, unique and private meeting ID. ⓘ". Below this, it says "Select the meeting ID to use:". There are two radio button options: "My personal meeting ID: 9537177589" (which is selected) and "Generate a new ID". At the bottom right, there are two buttons: "Cancel" and "Start".

Start an instant meeting

Start this meeting with your personal meeting ID or generate a new, unique and private meeting ID. ⓘ

Select the meeting ID to use:

- My personal meeting ID: 9537177589
- Generate a new ID

Cancel Start